

**Facilities Committee Meeting
Central office
November 20, 2013 / 4:00pm**

Minutes

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. Attendance – B. Stelts, C. Gunkle, J. Lindsay, L. Christman, J. Melber, T. Bergey,
S. Knoll

II. APPROVAL OF MINUTES OF September 18, 2013

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

Thank you to Dr. Stelts:

This is Dr. Stelts' last Facilities Committee Meeting, she has many years of service on the committee. We acknowledge and appreciate her dedication to this committee.

Hopewell Elementary: Original Architect

The district was contacted by David Haas, son of the lead architect, Charles Haas, that built Hopewell. He has interest in obtaining the architectural drawings and other artifacts if the building is demolished. Mr. Haas has ties to the Lehigh County Historical Society.

Athletic fields: District wide

Turf blankets (growing mats) are being used on most district sport fields. They extend the growth season allowing germination between the fall and spring seasons. Cost is \$700.00/mat – 10 year life.

Intermediate School: Brick Investigation update

Consultants are discussing possible reasons for the spalling bricks. Mr. Breslin has influenced Mike Fisher, the president of Watsonstown Brick (manufacturer of brick) to visit the school and evaluate the cause of the spalling bricks. Causes could be faulty product, design, or installation. The body of the building itself is sound, everything meets the specifications. All are recommending waiting until spring.

Intermediate School: Runoff

Runoff is being monitored and an engineer was consulted (Barry Isett). Many concerns seem to be stabilizing, the "pond" in the field has dried out, so we recommend holding off on any corrective action.

Lower Milford: Roof

Building is experiencing several roof leaks, we discussed short term fixes with an engineer. They feel that the best option is a complete replacement. If in a few years we decide to sell the school, it will be more valuable with a new roof. Engineering costs will be \$13,000, with an estimated cost of \$250,000 to replace entire roof. Work will be completed in the summer 2014.

Liberty Bell: Sidewalk & Driveway

Asphalt and sidewalks around the main entrance of the school are failing (sidewalks are heaving and asphalt is breaking up. Excessive use of salt on the sidewalk and continual bus traffic over the drive way have contributed to poor conditions of these areas. Engineering costs will be \$21,500, with an estimated construction cost prior to engineering of \$110,000.

Middle School: Chiller

The project is proceeding smoothly. Work will begin in December with completion expected in February.

Ball Shed Offer

A resident offered to donate a 10,000 square foot building to SLSD for indoor batting practice use. The district could use until 2:30pm after which it would be used for his profit business. Southern Lehigh School District appreciates the offer but will be unable to accept. A private individual building "for profit" business on school property is not possible. This may violate school code. Other challenges were discussed; land development, permits, location... that would be nearly impossible to overcome.

MSDS Online

Materials inventory of the District was completed in June. We are transitioning to online material safety data sheets (MSDS). Following careful review of several vendors, MSDSonline was selected to facilitate the online process by setting up the website. Projected date of completion will be the middle of January, at that time S. Knoll will develop a schedule to roll out to the district.

Act 129 & PPL

Sean McKenna has been the energy conservation "champion" at SLSD. As a result of his efforts the district has applied for Energy Star Certification. Recently we were made aware of a Continuous Energy Improvement Program. This grant is funded through PPL Electric Utilities, it is a process that helps schools reduce energy consumption through behavioral and operational changes. No capital investment is needed. They strive to achieve between 5% and 15% energy savings throughout the district. Program requirements consist of signing a participation agreement, assigning a team leader to act as coordinator (estimated 300 hours/year – PPL will offset the cost of these hours), make energy data available, willingness to meet other school districts to share best practices, and participate in webinars and workshops. Committee was in favor of exploring this opportunity further.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT

Respectfully submitted by *Susan Knoll*